

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME

Phase II

Sub Component 1.1



**15th MEETING OF
THE BOARD OF GOVERNORS
MINUTES**

Date: 25th February 2017

Time: 10.30 AM

Venue: Seminar Hall

**COLLEGE OF ENGINEERING CHERTHALA
PALLIPPURAM P.O., CHERTHALA-688 541, KERALA**

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AGENDA

Part 1-Procedural

Sl. No	Items
1.1	Confirming the Minutes of the 14th Meeting of the Board of Governors held on 17-01-2017 at College of Engineering Cherthala, Alappuzha
1.2	Report on the action taken/action pending on the pertinent decisions in the 14th Meeting of the Board of Governors held on 17-01-2017 at College of Engineering ,Cherthala

Part 2-Reports and Ratifications

Sl. No	Items
2.1	Procurement Completed / in progress after the 14th BOG meeting
2.2	Procurement initiated after the 14th BOG meeting
2.3	In House Faculty and Staff Development Programmes conducted
2.4	Out Station Faculty and Staff Development Programmes
2.5	Conference attended/papers presented
2.6	Reimbursement of Tuition fee
2.7	IIIC Programme conducted
2.8	Programmes conducted under EAP
2.8.1	Remedial Programmes
2.8.2	Soft Skill and other Training program to students
2.8.3	Report on HIT programmes conducted
2.9	Official programmes Attended
2.10	Report on ISO Certification
2.11	Status of IRG Accounts
2.12	Summary of Expenditure

Part 3-Discussions and Approvals

3.1	Reallocation
3.2	Planned Academic Programmes
3.3	Fixing the tentative date of the next BOG meeting

Part 4-Other items with the permission of the chair

4.1	Representations from Dr.Rajesh V G
4.2	Decision to the Representation given by Dr.Rajesh V G to the 14th BoG

Members Present

1. Dr C. P. Girijavallabhan, Hon. Chairman.
2. Dr. Philip Kurien, Principal , GISAT, Kottayam.
3. Shri. James Joseph, Joint Secretary, Finance Govt. of Kerala
4. Dr. Mini M.G., (Principal)
5. Dr.Preetha Teresa Joy. HOD, Dept of Computer Science& Engineering
6. Shri.Jayadas C K , HOD , Dept of Electronics & Communication Engineering

The following persons were specially invited to attend the BOG meeting

1. Dr. S Jayakumar , Director , SPFU , TVM

Others present in the meeting,

1. Prof. Sarakutty K J , TEQIP Coordinator
2. Prof .Jibi John Academic Coordinator
- 3 Smt. Radha Balakrishnan, , EAP Coordinator
- 5 Shri. Sreekumar K, IIC Coordinator

6. Smt. Greeshma N Gopal, Coordinator, Finishing School
7. Sri. Priyakumar T N

The following members of the BOG conveyed their inability to attend the meeting:

1. Dr.V. P Devassia , Principal MEC, Thrikkakkara
2. Shri.Salim M K, MD, Assuretech, Technopark, Thiruvananthapuram
3. Shri Angelose G, Joint Secretary, Higher Education, Government of Kerala
4. Sri Jacob Mathew , Vice President , Idea Cellular

The meeting started with silent prayer at 10.45 AM. The Hon’ble Chairman brought the meeting to order. The Chairman in his introductory note welcomed the BOG members and expressed satisfaction at the progress in TEQIP-II activities in the college and congratulated the TEQIP cell for the same. Thereafter, the Chairman invited the Principal to introduce the agenda of the 15th BOG meeting. Principal Dr. Mini M.G. thanked the Hon’ble Chairman and presented the agenda of the meeting.

1.1 Confirmation of the Minutes of the 14th Meeting of the Board of Governors of CE Cherthala held on 17th Jan 2017

Decision: The BOG confirmed the approved Minutes of the 14th meeting of Board of Governors of College of Engineering Cherthala held on 17-01-2017.

1.2 Action Taken Report on the pertinent decisions in the Minutes of the 14th Meeting of the Board of Governors of CE Cherthala held on 17th Jan 2017

Table 1.2

Item No in Minutes of the 13 th BOG	Decision Taken	Action Taken / current status
1.1	The BOG confirmed the approved minutes of the 13 th Meeting	For information
1.2	Took note of the ATR and approved.	For information

2.1	BOG took note of the 2 packages for which purchase activities are progressing and ratified the action taken for purchase of surveillance camera for exam cell and the expenditure incurred	For information
2.2	The BOG took note of the in house faculty development programmes conducted and ratified the expenditure made in this regard.	No action needed
2.3	The BOG took note of the outstation faculty and staff programmes attended and ratified the expenditure.	No action needed
2.5	The BOG took note of the IIC programmes conducted and ratified the expenditure.	No action needed
2.6	The BOG took note of the EAP programmes and ratified the expenditure made in this regard.	No action needed
2.7	The BOG took note and ratified the expenditure made towards tuition fee reimbursement of Mr. Ershad Ali for M.Tech programme.	No action needed
2.8	The BOG took note of the internal audit report.	For information
2.9	The BOG took note of the official programmes attended.	For information
2.10	The BOG took note and ratified the TOR for consultancy services for ISO Certification.	For information
2.11	The BOG took note of the total expenditure and expenditure incurred after the last BOG and ratified	For information
3.1	The BOG took note of the academic activities planned and approved the same.	For information
4.1	The BOG decided that the issue represented by Dr.Rajesh V.G. will be discussed in the next meeting	
	The BoG approved the registration fees of Rs.500/- for participants from non- TEQIP institutions and a minimum of Rs.2000/- for TEQIP institutions for in-house programmes	Implemented.

Decision: BOG took note of the ATR and approved.

2. PROCUREMENT ACTIVITIES

2.1 PROCUREMENT COMPLETED AFTER THE 14TH BOG MEETING.

Table 2.1

Sl. No	Package Name	Package Code	Firm	Budgeted Amount (Rs.)	Actual Amount (Rs.)	Difference (Rs.)	% Difference
1	Audio Rack	TEQIP-II/ KL/ KL1G19 /170	M/s. Aiswarya Furnishers, Bernad Junction, Kalavoor, Alappuzha	60000	57880	2,120	-3.53
2	Library Furniture and accessories	TEQIP-II/KL/ KL1G19 /169	Philtech Library Services, Pulickal Kavala P O, Vazhoor, Kottayam	47500	55991	8,491	17.88
TOTAL				107500	113871		

Decision: BOG took note of the above 2 packages and ratified the expenditure incurred.

2.2 PROCUREMENT INITIATED AFTER THE 14TH BOG MEETING.

Table 2.2

Sl. No	Package Name	Package Code	Firm	Budgeted Amount	Actual Amount	Difference	% Difference
1	Solar Based Campus Lighting System	TEQIP-II/KL/ KL1G19 /175- SHOPPING	Emax Power Controls & IT Equipments Pvt. Ltd	120000	99200	20800	-17.33
2	Network Switch	TEQIP-II/KL/ KL1G19 /178- DIRECT PURCHASE	Neon Computers	6500			
3	Reference Books	TEQIP-II/KL/ KL1G19/ 179 -SHOPPING		105000			

Decision: BOG took note of the above 3 packages and approved and ratified the action taken in initiating the packages, considering the urgency of the situation.

2.3 IN-HOUSE FACULTY AND STAFF DEVELOPMENT PROGRAMMES CONDUCTED

Table 2.3

Sl. No.	Title of the Programme	Dept	Duration & date	No. of participants			Coordinator	IRG in Rs/-	Expenditure (Rs)
				Own Institute	Others	Total			
1	FDP on Designing and Managing Research	CS	19.12.16 – 21.12.16	42	8	50	Manju K.	4000	59984
2	FDP on Big Data Processing	CS	23.01.2017 - 25.01.2017	33	7	40	Greeshma N Gopal	3500	109197
Total								169181	
Programmes conducted, but expenditure to be settled									
3	FDP on Probability and Random Process	AS	01/02/17 - 03/02/17	35	9	44	Sarakutty K J.	4500	To be settled

Decision: The BoG noted the in-house programs conducted and ratified the expenditure in this regard.

2.4 OUTSTATION FACULTY AND STAFF DEVELOPMENT PROGRAMMES

Table 2.4

Sl No.	Name	Designation	Department	Programme Title	Duration & Date	Expenditure (Rs.)
1	Greeshma N Gopal	AP	CS	GIAN Course in Social network Theory and Analysis at IIT Hyderabad	17.12.16 – 23.12.16	40333
2	Christy Mary Jacob	AP	EE	Applied Mathematics in Engineering, IHRD Poonjar	19.12.16 – 23.12.16	37304
3	Jyothi Zachariah	AP	EE	37304
4	Deepa S Dev	AP	EC	37304
5	Dhanya M S	AP	EC	37304
6	RadhaBalakrishnan	AP	ME	37304
7	Sooraj M Varghese	AP	EC	Pedagogy at Teaching Learning Center IIT Chennai	19.12.16 – 21.12.16	4361

8	Neeba George	AP	EC	„	„	4361
9	Tintu Sebastian	AP	EC	„	„	4361
10	Anju Thomas	AP	EC	„	„	4361
11	Swathy Sebastian	AP	EC	„	„	4361
12	Sarakutty KJ	ASSO.P ROF	AS	Transforms: Techniques and Applications at CE Kallooppara	09.01.2017 - 13.01.2017	39291
13	Priyakumar TN	ASSO.P ROF	AS	„	„	39291
14	Fathima N.	AP	CS	„	„	39291
15	Swathy Sebastin	AP	EC	„	„	39291
16	Anju Thomas	AP	EC	„	„	39291
17	Anitha M A	AP	CS	Tools and Techniques for Processing Digital Images At CE Chengannur	16.01.2017 - 20.01.2017	39035
18	Janu R Panicker	AP	CS	„	„	39035
19	Mitty George	AP	RC	„	„	39035
20	Santhikrishna M S	AP	CS	„	„	39035
21	Anjali R	AP	EC	„	„	39035
22	Sreekumar K	A.P.	EC	Design and Engineering at CE Chengannur	23.01.2017 to 28.01.2017	38976
23	Elizwa Laiju	A.P.	EE	„	„	38976
24	Vasanthkumar	A.P.	EC	„	„	38976
25	Anjali Suresh	A.P.	EC	„	„	38976
26	Jyothi Zachariah	A.P.	EE	„	„	38976
27	Christy Mary Jacob	A.P.	EE	Pedagogical Training at IIT Madras	17.01.2017 to 19.01.2017	4361
28	Jyothi Zachariah	A.P.	EE	„	„	4361

29	Ashida Muhammed	A.P.	EE	„	„	4361
30	Anjali Suresh	A.P.	EC	„	„	4361
31	Dhanya M S	A.P.	EC	„	„	4361
32	Josna Jose	AP	CS	Workshop on FOSS lab	23.01.17 to 27.01.17	4008
33	Joyce Jose	AP	CS	„	„	4008
34	Manju K			TEQIP Workshop on Introduction to Cryptography at IIT Kharagpur	27.01.2017 to 31.01.2017	24706
35	Radha Balakrishnan			„	„	24706
36	Jayadas C K	ASSO.P ROF	EC	Semiconductor Devices from Micro to Nano at MEC Thrikkakkara	30.01.2017 to 03.02.2017	37651
37	Anjanadevi	A.P.	EC	„	„	37651
38	Jibi John	ASSO.P ROF	EC	„	„	37651
39	Mitty George	A.P.	EC	„	„	37651
40	Jagadeeshkumar P	A.P.	EC	„	„	37651
41	Deepika R	A.P.	EC	„	„	37651
42	Renju R	A.P.	EC	„	„	37651
43	Meera E	A.P.	EE	„	„	37620
44	Sandya P Gopal	A.P.	ME	Modelling, Simulation and Implementation using MATLAB and Simulink at IIT, Kanpur	1/2/17 to 2/2/17	32800
45	Elizwa Laiju	A.P.	EE	„	„	32800
46	Alphonsa KA			Pedagogy at Teaching Learning Center IIT Chennai	7/2/17 to 9/2/17	4540
47	Jeena John	AP	CS	„	„	4540
48	Mridula Sojan	AP	CS	„	„	4540
49	Dr.Preetha Teresa Joy	Professor	CS	„	„	13905

50	Mural Mohanan	Asso.Prof	CS	„	„	13905
51	Ajay Nath S A	A.P.	EC	An Insight into Digital Signal Processors at CE Kottarakkara	06.02.2017 to 10.02.2017	37791
52	Sooraj M Varghese	A.P.	EC	„	„	37791
53	Vishnu Nampoothiri	A.P.	EC	„	„	37791
Total						1435981
Programs for which bills are to be submitted						
1	Rajeevan A K	AP	EEE	Road map to Research in Electrical, Electronics and Computing at CE Poonjar	13.02.17 to 17.02.17	
2	Sunil V Chandran	AP	EEE	„	„	
3	Joyce Jose	AP	CS	„	„	
4	Tintu Sebastian	AP	EC	„	„	
5	Dr.Preetha Theresa Joy	Professor		Internet of Things at MEC, Thrikkakara	20.02.17 to 24.02.17	
6	Muhammed Ilyas H	AP	CS	„	„	
7	Jibi John	Asso.Prof.	EC	„	„	
8	Manju K	AP	CS	„	„	
9	Judy Anna Joy	AP	CS	„	„	

Decision: The BOG took note of the programmes and ratified the expenditure made.

2.5 CONFERENCES ATTENDED/PAPERS PRESENTED

Mr.Murali Mohanan , Asso.Prof. in Computer Science has presented the paper “Automated Transformation of NL to OCL constraints via SBVR” in the 2ND International conference on Inventive Research in Emerging Technology(ICIRET2017) on 30-31 Jan 2017 at Bangkok Thailand.

Decision: The BOG took note.

2.6 REIMBURSEMENT OF TUITION FEE

Ms. Jasleena C, Assistant Professor in Electronics , pursuing M.Tech under Leave Without Allowance at Government College of Engineering , Kozhikkode submitted a request for

reimbursement of tuition fee paid by her for an amount of Rs.30,000/- .Ms. Greeshma N.Gopal, Assistant Professor in Computer Science has submitted a request for reimbursement of tuition fee of Rs.11,000/-paid by her towards tuition fee for Part Time Ph.D programme at CUSAT .

Decision: The BOG took note and approved.

2.7 IIC PROGRAMMES CONDUCTED

Table 2.7

Sl. No	Details of the Programme	Coordinator	Duration	No.of participants	Expenditure
1	Workshop on PHP Programming	Greeshma N Gopal	22.10.2016 - 29.10.2016	CS- 20	34320
2	Short Training Program on PLC & HMI in Control Systems	Sreekumar K	13.12.2016- 18.12.2016	EC6	55908
3	Workshop on NoSQL	Dr.Preeetha Theresa Joy	13.12.2016 -18.12.2016	CS6 &8	64378
4	Recent Trends in Electrical Engineering	Elizwa Laiju	18.12.2016	EE-55	3636/-
5	Student Training Program on Recent Trends in Electrical Engineering & Energy Conservation	Elizwa Laiju	19.12.2016- 21.12.2016	S6 EE-45	23562/-
6	Workshop on PLC & HMI in Control Systems	Mrs.Mitty George	19.12.2016 -22.12.2016	EC	39008
7	LaTex S6 CS	Janu R Panicker	12.01.2017- 13.01.2017	82	29369
8	PLC & SCADA for S6 EEE	Elizwa Laiju	12.01.2017- 14.01.2017	52	27287
	TOTAL				277468
Bills to be settled					
1	Workshop on Linux-Learn for Freedom	Manju K	04/2/17 & 6/2/17	S4 CS-58	

2	Workshop on PLC & SCADA	Elizwa Laiju	25.01.17 to 27.01.17	S8 EE- 50	
3	Workshop on MATLAB for Signal Processing Applications	Jibi John	22.12.16- 23.12.16	MTech -35	
4	Workshop on IoT	Muhammed Ilyas H	14.02.17 - 15.02.17	S4, S6, S8CS- 74	

Decision: The BOG took note of the programmes and ratified the expenditure in this regard

2.8 PROGRAMMES CONDUCTED UNDER EAP

2.8.1 Remedial Classes

Table 2.8.1

Sl No.	Subject	Handled by	Batch& no of participants	No.of Hours & Dates	Expenditure
1	Engg Mathematics-III (Supplementary)	Gireesh Chandra	S6 & S8	36 Hrs, 26/12/16 to 31/12/16	21600
2	Calculus	Gireesh Chandra	S1-62	12 HRS , 26.11.2017 to 27.11.2017	7200
3	Logic Circuit Design	Tossy Thomas	S3 EC-20	10.12.2016	3600
4	DSP	Ajay nath S A	S6-18	14.01.2017 to 16.01.2017	10040
				Total	42440

2.8.2 Soft Skill and other Training programs to students

Table 2.8.2

Sl No	Title of the programme	Coordinator	Batch& no of students	Date	Expenditure
1	Training program on Interpersonal and presentation skill for final year students	Greeshma N Gopal	S8-18	09.12.2016	4904
2	Motivation Class for	Anitha M A	S4 CS - 58	03/02/17	5686
3	Life Skill & Aptitude by ICT	Greeshma N	S8CS -66	28.12.2016-	23104

	Academy	Gopal		29.12.2016	
4	„	„	S8EE -14	30.12.2016- 31.12.2016	21516
5	„	„	S8EC A-46	19.12.2016- 22.12.2016	44848
6	„	„	S8EC B-47	23.12.2016- 27.12.2016	44736
Total					144794

2.8.3 Report on HIT programmes being conducted

Sl No	Title	Agency	Duration	No of participants	Total Cost	Amount Paid
1	Electronic chip level training	CORONA Institute of Technology	19/12/16-13/1/17	20	872850	654638
2	Red Hat certified system administrator	IPSR Solution Ltd	Started on 25/1/17	25	950000	
				Total	1822850	654638

Decision: The BOG took note of the EAP programmes and ratified the expenditure made in this regard

2.9 OFFICIAL PROGRAMMES ATTENDED

Principal along with the TEQIP coordinator Ms.Sarakutty K.J and the following TEQIP cell members; Dr.Preetha Theresa Joy, Mr.Jayadas C.K ,Mr.Jagadeesh kumar P and Ms. Radha Balakrishnan attended the Pre closure meeting convened by SPFU Director at Thiruvananthapuram on 17th February 2017.

Decision: The BOG took note.

2.10 REPORT ON ISO CERTIFICATION

Decision: The BOG took note of the report and approved the TOR for selection of certification agency.

2.11 STATUS OF IRG ACCOUNTS

Table 2.11

Particulars	Amount in Rs
SBT 67262515481 (Corpus Fund)	879778.50
SBT 67262515628 (Faculty Development Fund)	669321.50
SBT 67262516519 (Maintenance Fund)	672514.50
SBT 67262516586 (Equipment Replacement)	672593.50
Grand Total	2894208.00

Decision: The BOG took note of the four funds.

2.12 SUMMARY OF EXPENDITURE

Table 2.12.1

Expenditure summary	
15.01.2017 to 21.02 .2017	
Particulars	Amount in Rs
Incremental Operating Cost	367997
Procurement	113871
Assistantships	624000.00
Capacity Development	0
FSD	1588902.00
III Cell	277468.00
R & D	0
Reforms	0
Student Support	841872.00
Grand Total	3814110.00

Table 2.12.2

1-Apr-2013 to 21-Feb-2017		
Particulars	Amount	
Incremental Operating Cost		6297803.29
Bank Charge	5084.29	
Consumables	592618.00	

Operation and Maintenance	3740555.00	
Salaries	1959546.00	
Procurement		55670565.00
Books & LRs & Software	9911698.00	
Equipment	34866797.00	
Furniture	5990893.00	
Minor Civil Works	4852514.00	
Minor Items	48663.00	
Assistantships		9061245.00
Capacity Development		190461.00
FSD		13947327.00
III Cell		1358584.00
R & D		2789264.00
Reforms		898880.00
Student Support		5997757.00
Grand Total		96211886.00

Decision: The BOG took note of the expenditure and ratified.

3.1 REALLOCATION

Discussion: The BOG examined the reallocation submitted by the Principal. Dr. Jayakumar suggested adding one more column to the table indicating the allocation of the accrued interest. The BOG members pinned that programmes that are more useful to the students shall be given priority. It is suggested that remedial classes shall be conducted as far as possible. The BOG also suggested conducting two or three research colloquiums in thrust areas to motivate research, if possible in the coming month. Considering all these the grant given under various heads like assistantship , R&D, FSD, IOC etc and the accrued interest are reallocated as shown in the table below.

Table 3.1

Sl No.	Activities	Amount in lakhs			
		Original allotment as per PIP	Re allotment requested	Allotment of accrued interest	Total
1	Procurement	550	550	8.81	558.81
2	Assistantships	100	94	0	94
3	R&D	20	33	0	33
4	FSD	100	143.5	6.5	150
5	I-I-I- Cells	20	16		16
6	Capacity development	30	3.5		3.5
7	Reforms	20	12		12
8	Student support	60	80	1.7	81.7
9	IOC	100	68	0	68
Total		1000	1000	17.01	1017.01

Decision: BOG approved the reallocation of funds.

3.2 PLANNED ACADEMIC PROGRAMMES

Table 3.2

No	Name	Designation	Department	Organisation	Programme Title	Duration & Date	Anticipated Expenditure (Rs.)
1	Murali Mohanan	Assoc. Prof	CS	NITTR, Chandigarh	Data mining	27.02.2017-3.03.2017	35000
2	Dr.Mini M.G	Principal(i/c)		NPC, Jaipur	Office administration in the e-Age	14.03.17-18.03-17	65000
3	Sarakutty K.J	Assoc. Prof	AS	NPC,Jaipur	Office administration in the e-Age	14.03.17-18.03-17	65000
Staff development programmes							
1	Rajesh N.A	JS	office	ESCI, Hyderabad	Workshop on performance improvement for institutional development	07.03.2017-10.03.2017	28000
2	Asha Madhavan	HC	”	”	”	”	28000
3	Rajesh CD	HC	”	”	”	”	28000
							535400

Decision: The BOG approved the list of planned academic activities for the next month.

3.2 Fixing the tentative date of the XVI BOG meeting

Decision: The BOG decided to convene the next meeting in the 3rd week of March 2017

4. OTHER ITEMS WITH THE PERMISSION OF THE CHAIR

4.1. Decision to the Representation given by Dr.Rajesh V G to the 14th BOG

Discussion: SPFU Director, Dr.K.Jayakumar clarified that the Minimum Educational Qualification for an instructor conducting any training and evaluation program should be equal to or more than the Educational qualification specified for the participants. In the above case the minimum educational qualification for teaching faculty is Post Graduation in Engineering. Hence any faculty with Post Graduation or above in Engineering is eligible for claiming TA/DA and Honorarium as per TEQIP rules. (Honorarium Rs 5000/day for IIT /IISc Professors and for all others Rs 3000.). As the person was a co-instructor along with the IIT Professor, he can also travel in the same mode as that availed by the Professor. (Once the person is selected/approved as an instructor by the BOG, then he becomes a guest of the Institute and for guests (unlike our own staff attending out station FDPs), relevant World Bank rules of TEQIP II are applicable. Based on this clarification the BoG has advised the Principal to reimburse the actual TA incurred after collecting all the original mandatory documents like original boarding pass etc .The BOG has also instructed to clarify from Dr.Rajesh V G whether she is having P. G. or Ph.D. The BOG has also directed the principal to reimburse the amount after getting an undertaking from Dr.Rajesh V G , stating that he would reimburse the amount if there is any objection from auditors side. The BOG also decided that if Dr.Rajesh V.G. fails to produce the required documents within a stipulated time, the amount limited to train fare from the parent institution of the resource person to the college can be reimbursed.

Decision:

1. The Principal is directed to serve an official order to Dr. Rajesh V.G. asking him to submit all necessary documents to reimburse the flight charge incurred by Ms. Faria Rehman , within 7 days from the date of the order.

2. On producing the necessary documents , reimburse the amount after obtaining an undertaking from Dr.Rajesh V G , stating that he would return the amount if there is any audit objection in this matter.
3. Reimburse train fare from parent institution of the resource person to the college, if Dr.Rajesh V.G. fails to submit the required necessary documents..

4.2. Two representations submitted by Dr.Rajesh V G

Dr. Rajesh V G has submitted two representations regarding the following matters:

1. Refusing the amount of Rs.4800/-which was given as remuneration for taking remedial classes for S1/S2 semester subjects
2. Complaints regarding the absence of 2 faculty members during the faculty development program conducted by IHRD at Model Finishing School from 20th Feb2017 to 24th Feb 2017

Discussion:

The Principal requested time to look into the matter as the complaint was received only on the previous day and the matter may be discussed in the next meeting. Regarding the second complaint the Principal explained the reason for the presence of the two faculty in the college during their course period at MEC . Dr.Preetha Theresa Joy, HOD , CS is the faculty in charge of AICTE related activities. She was called back to the institution for a few hours on 21st as the application for Extension of Approval for the next academic year was needed to be submitted immediately. As per the direction from KTU , Smt.Jibi John , the chief of two subjects of S3 and chairman of two subjects of S1 in the KTU valuation camp at CE Cherthala , was instructed to report at the college on 22nd for a few hours for completing the valuation procedures . In both the cases prior sanction was obtained from the coordinator of the course and also the IHRD FDP coordinator.

Decision:

The BOG expressed satisfaction on the explanation given by the Principal and suggested that such matters need not be discussed in this forum in the future.

Conclusion:

The Hon'ble Chairman in his concluding remarks appreciated the quality of the deliberations of the 14th BOG meeting. He thanked all the members for attending the meeting and contributing to it by

their valuable suggestions and comments. He once again commended the Principal and the TEQIP Cell of CE Cherthala for their good work. He hoped that this good work would continue and some of the major concerns will be taken care of so that the full objective of the project may be met. The Hon'ble Chairman called the meeting to an end at 1.00 PM.

Dr.C P Girjavallabhan

Chairman

Dr.Mini M G

Principal